



Watergap Woodturners Meeting Notes August 7, 2024

With the advent of the president's resignation on Sunday, this week's meeting agenda focused on business issues. Dave Robinson chaired the meeting.

The meeting started promptly at 7:00pm and ended at 8:30pm. A copy of the meeting agenda is attached.

Meeting attendees: Eric Svendsen, Jack Delaney, Dave Robinson, Rick Wortman, Larry Zarra, Ed Nikles, Scott Hendricks, and our newest member Keith Gooding.

Welcome New Member

Dave Robinson chaired the meeting and extended a hearty welcome to our newest member, Keith Gooding. The other members introduced themselves.

President/Vice President - A discussion regarding a new president and vice president ensued and it was agreed that a letter would be sent to the membership seeking volunteers for each opportunity. The roles and responsibilities for each position were discussed. Scott will send out the letter under separate cover.

Bylaws - The draft bylaws were presented. It was explained that the template for the document were provided by American Association of Woodturners (AAW), which Watergap Woodturners (WGWT) is a chapter, and modified to meet the clubs' requirements. After a 5-day review by the membership, the document will be adopted and sent to AAW for their files.

Employee Identification Number (EIN) - After a comprehensive review and discussions with several financial institutions, an EIN is required to open a checking account along with a contact name and address (PO Box). Currently the WGWT checking account is in Jim Cerra's name and Rick Wortman 'owns' the checkbook. The new president should obtain an EIN.

Either the existing checking account is changed to reflect the new treasurer, Dave Robinson, or a new account must be opened. Dave will take the lead on addressing the checking account.

PO Box - Three different PO's indicated that the annual fee for a PO box is \$84.00. If a location does not have rural delivery, i.e. Main Street, Stillwater, NJ, then a PO box is available at no charge. This raised the question whether the PV woodshop qualifies. Scott will explore with PV.

Website - Club Express is an online webservice focused on providing clubs with a service that manages the needs of clubs - <https://clubexpress.com>. The price is \$0.42 per member billed monthly; \$100.00 annually for 20 members. It is suggested that the membership explore the website and share their thoughts on the applicability for WGWT.

Webmaster - WGWT's is seeking an individual to manage the existing word press website and whatever the potential replacement will be. Please submit your recommendations to either Dave or me.

Action Register - Attached is the action register used to track actions so that they don't 'fall through a crack'.

Schedule

Dave discussed the proposed Dennis Fuge meeting at Dennis' woodshop or conversely see if Dennis would come to PV to conduct a demonstration. The proposed timeframe is September.

It was decided that there wasn't interest in traveling to Fuge's woodshop. Since Fuge will be conducting a weekend class 10/5-6/24 Dave will see if Fuge will arrive on Friday 10/4/24 and entertain a Friday evening demonstration.

The current schedule, subject to change:

DATE	LOCATION/TIME	ACTIVITY
September 4, 2024 - Wed	PV 7:00pm	Ed Brannon – slide demo
October 2, 2024 - Wed	PV 7:00pm	Member turning - Larry lead
November 6, 2024 - Wed	PV 7:00pm	Steve Achmann Peppermill demo
December 1, 2024 - Sat	PV 10A – 3PM	Toys For Tots

Other

Craft fairs - The group entertained a discussion regarding craft fairs and the viability of WGWT's to sell at PV. Scott indicated that he shared a paper on craft fairs. Members were reminded that they can sell their products at PV craft store. The arrangement is 50/50. Fifty percent of the sale goes to PV, 50% to the seller.

Lathe Shield - A brief discussion addressed the status of the demonstration lathe shield used when we conduct demonstrations and Dave said he was working on it. Dave said he would have it ready by next meeting.

New Venue – Members shared their comments on wanting to do turning vs sitting at a table having a discussion at the monthly meetings. So, the October

Treasurer Report

Rick indicated that the current club account balance is \$900.85.

Monthly Challenge

None this month.

Show & Tell

Several members displayed their work.

WGWT MEETING AGENDA 8/7/24

1. Welcome

- a) Visitors
- b) New Members

2. Business Topics

- a) New President & Vice President
 - Webmister
 - Shop access code
 - Other items
- b) Bylaws – Adopt
- c) EIN
- d) PO Box
- e) New website – Club Express
- f) Action Register
- g) Other

3. Schedule

- a) See sheet

4. Additional Items

- a) Craft fairs – Chester, Flemington Fine Artisans Show
- b) PV 50/50

5. Treasure Report

6. Monthly Challenge

7. Show & Tell or Live Demo

WGWT Action Register

WGWT Action Register

Action Register - Last update 8/8/24

#	Action	Contact	Open	Close	Notes
1	Obtain a WGWT EIN Number prior to bank visit	Dave	8/7/24/24		
2	Arrange a bank visit to establish a WGWT checking account replacing the existing account	Rick	Open		
3	Obtain a WGWT PO Box	Scott	8/6/24		8/3/24 – Steve - 1 year for a P.O. Box is \$84.00 per year plus an extra \$10 for 2 keys. The extra \$10 is only for year 1
4	Obtain PV permission to share WGWT shop access code with leadership team	Scott	8/6/24		8/6/24 – spoke to Abby who provided access code. Need to appraiser her of the new pres.
5	Obtain PV permission to use wood shop on 10/12/24 for Bob Amarant bird house workshop	Scott	7/31/24	8/8/24	8/8/24 – Abby said woodshop is being used.
6	Shield for the demonstration lathe	Dave	7/10/24		8/7/24 – Dave will deliver 9/4/24
7	Update WGWT bylaws	Scott	8/2/24		8/3/24 - Draft sent to Jim for review and returned. Updated draft sent to Rick, Dave & Steve for review and comment. 8/4/24 – Dave indicated bylaws are good.

					8/7/24 – Bylaws sent to members for review/comment by 8/16/24
8	Next leadership meeting as stated in meeting notes 7/31/24	Leadership Team	8/21/24		
9	Letter soliciting a president and vice president	Scott	8/7/24		
10	Address the checking account situation	Dave	8/7/24		
11	Post Office box for WGWT	Scott	8/7/24		8/8/24 – Spoke with Abby, said Thunder Mountain Road address a good idea. Will go to Layton PO and try and set it up.
12	Can Dennis Fuge do a Friday 10/4/24 PM session at PV	Dave	8/7/24		